

## REGISTERING A DOMAIN NAME

To obtain your .MC domain name quickly and easily, read the advice below.


### WHO CAN REGISTER A DOMAIN NAME?

- Any legal entity with a transcript from the Monaco Trade & Industry Register can apply to register its name (or a brand name) with the suffix .MC.
- An association declared in Monaco can also register its name.
- If you hold a trademark registered in Monaco which covers the Principality, you can obtain the corresponding domain name with the suffix .mc (subject to approval by NIC Monaco).
- Finally, in some cases, for example if you are self-employed in a regulated profession, there are special rules to be followed. For more information on this subject, contact NIC Monaco.

### HOW TO CHOOSE A DOMAIN NAME ?

The domain name must match the name of your company (or a brand name clearly registered in the Trade & Industry Register).

#### EXAMPLES:

<i>Name or brand of my company</i>		<i>Domain</i>
<b>SARL DURAND</b>	<i>I can register</i>	<i>Durand.mc</i>
<b>DURAND MICHEL &amp; ASSOCIES</b>	<i>I can register</i>	<i>Durandmichelassocies.mc Durand-michel-et-associes.mc</i>
	<i>I cannot register</i>	<i>Dma.mc</i>
<b>DMA</b>	<i>I can register</i>	<i>Dma.mc</i>
<b>DUPONT MONACO</b>	<i>I cannot register</i>	<i>Dupont.mc</i>
	<i>I can register</i>	<i>Dupontmonaco.mc</i>

## WHAT DOCUMENTS ARE NEEDED ?

You are:

### A COMPANY

- A transcript from the Trade & Industry Register dated within the last three months

### AN ASSOCIATION

- The association's bylaws

### TRADEMARK HOLDER

- Certificate of registration of the trademark.

### OTHER

- Please consult us

## HOW TO REGISTER A DOMAIN NAME ?

- Via a specialist provider (registrar), accredited with the NIC Monaco.

Once you have made your choice, simply contact the registrar, who will handle the administrative formalities. The registrar is a legal entity that acts as an intermediary between the domain name owner and NIC Monaco. Most registrars are IT services companies. Your registrar need not be based in Monaco.

To help you choosing a registrar, you will find a list of the companies accredited with the NIC Monaco on our website.

Warning : It's no longer possible to contact directly the NIC Monaco to register your domain name. Only accredited registrars have the ability to do it in your name.

## FAQ

### IS MY CHOSEN DOMAIN NAME AVAILABLE?

To find out whether the domain name is available or has already been registered by someone else, you can check our website. Log onto <https://www.nic.mc>, and go to the section entitled "Domain names / Availability".

### HOW LONG WILL IT TAKE TO REGISTER MY DOMAIN NAME?

It will obviously depend with the registrar you have chosen. Once we have received the application form, you should generally allow five working days for your domain name to be confirmed (subject to the demand must be viable).

### HOW MUCH DOES IT COST?

We're billing registrars directly. However, they are free to apply the pricing that suits them with their customers. Compare the different services to find the offer that best suits your needs.

### DO I NEED TO RENEW MY DOMAIN NAME?

Domain names are registered for a period of one year. Renewal occurs naturally by tacit renewal. Please check with your registrar for specific procedures in this regard.

However, for the domain name to remain valid, you need to inform your registrar about any administrative changes (contact details, contact persons, applicant's status, etc.). He must then communicate these changes to us.

You can also request the deletion of your domain name before its expiry date to your registrar.

### HOW MANY DOMAIN NAMES CAN I REGISTER?

You can register as many domain names as you want, as long as you comply with the registering terms.

### HOW MANY CHARACTERS SHOULD MY DOMAIN NAME CONTAIN?

Your domain name must contain between 3 and 64 characters, with no spaces or accents.

### WHAT CHARACTERS ARE PERMITTED IN A DOMAIN NAME?

The domain name may contain only alphanumerical characters (the letters A to Z and the numbers 0 to 9) or hyphens ('-'). No other characters, accents or punctuation marks are permitted.

### WHAT SHOULD I DO IF MY PREFERRED DOMAIN NAME DOES NOT MATCH MY COMPANY NAME OR A BRAND NAME OWNED BY MY COMPANY?

You will need to register the corresponding name as a new brand name with the Business Development Agency.

### MY REGISTRAR IS NOT BASED IN MONACO. IS THAT A PROBLEM?

No, the registrar can be based outside Monaco.

### THE COMPANY I'M USED TO WORK WITH IS NOT ACCREDITED WITH THE NIC MONACO.

This company can contact our services to be accredited. If this is not possible, you will have to choose another provider.

### MY COMPANY IS NOT YET REGISTERED. CAN I RESERVE A DOMAIN NAME NOW?

No. The domain name you want to register must match your company name or a brand name owned by your company. The name must be approved by the Business Development Agency and appear in the Trade & Industry Register before you can apply for the corresponding domain name.

## MY COMPANY'S PARENT COMPANY IS BASED OVERSEAS. DOES THIS MATTER?

No, provided the domain name owner is a Monegasque company and the administrative contact is based in Monaco. The technical contact and DNS servers may both be located overseas.

## DO I NEED TO SUBMIT MY DOCUMENTS IN PERSON?

No, of course. Your only point of contact is the registration office you have chosen. If, for any specific reason, you need to send us documents, this should be done exclusively by email (contact details below).

## WHAT DO I NEED TO ENTER UNDER "DNS SERVERS"?

DNS servers are the machines on the internet which provide information about your domain. In other words, they act rather like a telephone directory. This information is usually under the responsibility of your registrar.

## I MANAGE MY OWN SERVERS AND / OR I WISH TO MANAGE MY DOMAIN NAMES, WITHOUT GOING THROUGH A SERVICE PROVIDER

If you are in control of your own network and do not wish to outsource the hosting of your domain names, you can become your own registrar. For more information on this subject, contact NIC Monaco.

## CAN I CHANGE REGISTRATION OFFICE LATER, WITHOUT LOOSING MY DOMAIN ?

Sure. Whatever happens, you remain the owner of your domain name. You can change registrar at any time. All you need to do is check on our website that your new registrar is well accredited with us. Be careful, however, of the contractual commitments that may bind you to your old registrar.

## CONTACTS



### Direction des Plateformes et des Ressources Numériques

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